

2023
WHAT DO
I NEED
TO DO?

OPEN ENROLLMENT



I'm currently enrolled
in a VCPFA Medical Plan
and don't need to make changes



I have an FSA

No ——— | ——— Yes



Double check your
Vision/Dental
enrollment



Log into
VCHRP to
enroll for
2023



You're good to go!



I need to make changes
or enroll into a VCPFA plan



Log into VCHRP to make the changes



I have an FSA

No ——— | ——— Yes



Double check your
Vision/Dental
enrollment



re-enroll for 2023
on VCHRP



Submit the appropriate forms
(enrollment forms and/or payroll deduction card)
to VCPFA to process your change.
Or contact the office for assistance.



I currently opt-out
or need to opt out



Log into VCHRP to complete
Opt-out certification



I have an FSA

No ——— | ——— Yes



Double check your
Vision/Dental
enrollment



Log into VCHRP to
enroll for 2023



You're good to go!

A Note about VCPFA DENTAL & VISION

VCPFA Delta Dental and VSP Vision plans
will not show on VCHRP. Confirm your
enrollment on the VCPFA website.

**Not seeing your scenario?
Need additional help?**



email_benefits@vcpfa.org

www.vcpfa.org

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